

# Carlisle School District Parent Involvement Policy 2015-2016

**Goal 1: The Carlisle School District will foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement through the following actions:**

1. The Carlisle School District's Parental Involvement Committee has developed this plan to implement parental involvement activities and will disseminate information to the community to promote parental involvement in Carlisle Elementary School and Carlisle High School. Copies of this plan are posted on the district web site and are included in each student's take home packet. District Parental Involvement Committee members are Karen Dycus, Federal Programs Coordinator/Parental Involvement Coordinator; Alice Page, Elementary Facilitator; Carol Hauk, High School Facilitator; Jan Waterman, Parent; Keely Roberts, Parent; Ashley Stone, Parent and Bill Ricks, parent.
2. The District will conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. Karen Dycus will facilitate this meeting and it will be scheduled in April or May 2016.
3. The Parental Involvement Coordinator will work with building principals and facilitators to coordinate parental involvement activities with those of other programs such as Head Start program, Reading First program, Early Reading First program, Even Start program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs. Pre-k Carlisle School District has two full day ABC Preschool classes and one full day District class. Lindsey Thaxton is our Pre-k Director. HIPPY-Carlisle School District participates in the Home Instruction Program for Preschool Youngsters through the Wilbur Mills Coop. Dorthey Woodall is the Carlisle HIPPY Instructor.
4. Each school has a parental involvement contact person. Carlisle Elementary contact is Alice Page, 870-552-3162 ext. 115; Carlisle High School contact is Carol Hauk, 870-552-3196 ext. 163; Carlisle School District contact is Karen Dycus, 870-552-3931 ext. 112.
5. An annual review of the effectiveness of the parental involvement policy will be conducted in April or May. Parent surveys and Parental Involvement activity sign-in sheets will be used to evaluate the effectiveness of the policy. Results will be reported to building principals and teachers. The Carlisle School District will use the findings of the evaluation regarding its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents), its parental involvement policies.
6. Federal Programs Coordinator, Karen Dycus, will work with building principals to ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.
7. Parents participate in the process of school review and improvement under Section 1116 of NLRB. Parents are involved in the ongoing revision of parental involvement plans. Parents have been involved ACSIP plans on both the district and school level leadership teams. Parents participate in Scheduled Parent Meetings, Conferences, and School Improvement Meetings.

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**Goal 2: Carlisle School District will provide the following coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.**

1. Site visits to observe parent involvement practices are conducted periodically by Karen Dycus, District Parent Involvement Coordinator. She attends parent involvement activities and visits the Family Centers on both the elementary and high school campus on a regular basis.
2. The District will work to enhance the awareness and skills of administration, teachers and staff in reaching out to, communicating with, and working with parents. Grade level meetings will be held at least once a semester and P-T Conferences will be twice a year. Building principals Karen Norton and Brad Horn along with the building facilitators Carol Hauk and Alice Page appropriate meetings that are held as they pertain to each school.
3. The District will ensure, to the extent possible, that information is sent home in a language and form parents can understand. Teacher handouts will be provided at Open House on August 13, 2015 to explain classroom rules and procedures. Grade level meetings will be held at least once per semester to help answer any questions that parents might have. Karen Dycus, Federal Programs Coordinator will ensure that information is sent in a language that parents can understand.
4. The district will, with the assistance of its schools, provide materials to help parents work with their child to improve their child's academic achievement.
5. Karen Dycus, District Parent Involvement will provide parents with Home Access Center information and training in order to have access to their child's current attendance and grades through HAC.
6. The district will encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts.
7. District Federal Programs Coordinator, Karen Dycus, will monitor both schools in the district to ensure schools perform the following actions:
  - Parent Involvement Plans and School-Parent Compacts are developed and evaluated by a committee that consists of parents and school staff. Plans and compacts are posted on the district website and copies of the plans and compacts are included in student take home packets.
  - Karen Dycus will work with building facilitators to ensure that each school has a current plan and compact.
  - Meetings will be scheduled at times that best accommodate parent members of the committees.

**Goal 3: The Carlisle School District will build capacity of school staff and parents to create strong parental involvement programs, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement**

1. The District will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. (A) At the Annual Title I meeting held in the fall of each school year; (B) At the Annual Report to the Public; (C) Pamphlets containing this information are included in student take home packets; (D) Parent Teacher Conferences will be held once every semester, plus

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requested conferences with the counselor, principal and/or teachers to help inform parents of state and local academic assessments including alternate assessments.

2. The district will assist in the development of parent engagement groups at each school. Each school will have a parent involvement committee consisting parents, school parent involvement facilitators, and school principals.
3. Resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to parent become full partners in the education of their child are available in the Family Center at each school
4. The district will involve parents through an annual survey to improve school effectiveness. Parents will be encouraged to complete and return this survey. School facilitators, Karen Dycus, and parent committee members will tally results.
5. Reasonable support for parental involvement at the request of schools and parents will be provided. The district will provide resources, materials, supplies to help support parent involvement activities.

**Goal 4: The Carlisle School District will take the following actions to conduct with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I. Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).**

District Parent Involvement Coordinator, Karen Dycus, is responsible for the following actions:

1. Survey parents annually, including questions to identify barriers to parental involvement. The survey is sent to parents in April to get their input on Parental Involvement activities
2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. Parents are informed of their opportunity to be a part of these committees during Open House, held in August each year and through information included in student take home packets.
3. The Carlisle School District will use the findings of the evaluation regarding its parental involvement policy and activities to design strategies for more effective parent involvement and to revise, if necessary (and with the involvement of parents), its parental involvement policies.

**Goal 5: The Carlisle School District will involve parents in the joint development of the district Title I Application under section 1112 (ACSIP) through the following actions:**

1. Carlisle School District Parental Involvement Coordinator, Karen Dycus, will recruit parents to serve on district level ACSIP committee to develop the Title I Application.
2. School Parental Involvement Facilitators, Alice Page, CES Facilitator, and Carol Hauk, CHS Facilitator will recruit parents to serve on school level ACSIP committees.